

Lancaster Inter-Municipal Committee

LAND USE ADVISORY BOARD

BYLAWS

Article I. NAME

The name of the organization governed by these bylaws shall be the Land Use Advisory Board (LUAB).

Article II. ESTABLISHMENT

LUAB was established by East Hempfield Township, East Lampeter Township, East Petersburg Borough, Lancaster City, Lancaster Township, Manheim Township, Manor Township, Millersville Borough, Mountville Borough, West Hempfield Township, and West Lampeter Township through their approval of the “Intergovernmental Cooperation Agreement for Implementing *Growing Together: A Comprehensive Plan for Central Lancaster County, Pennsylvania*” (Agreement) dated July 2, 2008.

Article III. PURPOSE

The purpose of LUAB shall be to provide for implementation of *Growing Together*, review of municipal actions, sharing of information, and other cooperative activities as described in the Agreement.

ARTICLE IV. MEMBERSHIP

Section 1. The members of LUAB shall include one representative and one alternate to be appointed by each municipality that established LUAB and one representative and one alternate to be appointed by the Lancaster County Planning Commission (LCPC).

Section 2. In these bylaws, the term “voting member” shall mean (1) the representative of a municipality that established LUAB or the representative of the LCPC, (2) the alternate from a municipality that established LUAB or the alternate from the LCPC if the representative is absent, or (3) another person with written authorization from the municipality’s governing body or the LCPC’s Executive Director to vote at that specific meeting if both the representative and alternate are absent.

Section 3. LUAB shall also have non-voting members who shall include one person to be appointed by each of the following: (1) each LIMC member that was not among those municipalities establishing LUAB, (2) each school district serving the population of those municipalities that established LUAB, (3) Lancaster Area Sewer Authority, Suburban Lancaster Sewer Authority, Columbia Water Company, East Hempfield Township Municipal Authority, East Lampeter Sewer Authority, and City of Lancaster Bureaus of Water and Wastewater Operations, (4) the Pennsylvania Department of Transportation, and (5) such other entities or organizations deemed appropriate by a majority vote of the LIMC.

Section 4. If a municipality does not have a voting member present for three consecutive meetings, the voting members of LUAB who are present may request that the municipality be notified of its not being represented and/or suggest that the municipality’s representative and/or alternate be replaced.

ARTICLE V. OFFICERS

Section 1. The officers of LUAB shall be a Chairman and a Vice Chairman.

Section 2. The Chairman and Vice Chairman shall be elected by the voting members of LUAB at the first LUAB meeting of each calendar year.

Section 3. The Chairman and Vice Chairman shall be eligible for reelection for any number of additional years.

Section 4. The Chairman of LUAB shall appoint a Nominating Committee of at least 3 representatives from municipalities that established LUAB and/or from the LCPC at least two meetings prior to the end of each calendar year. If the Chairman of LUAB is a member of the Nominating Committee, he or she shall not be eligible for reelection as Chairman. The Nominating Committee shall present a slate of officers at least one meeting prior to the meeting at which the election shall be held.

ARTICLE VI. MEETINGS

Section 1. LUAB shall meet at least four times per year.

Section 2. The voting members of LUAB shall determine the dates, times, and locations of meetings.

ARTICLE VII. VOTING

Section 1. Each voting member may cast one vote on any matter before LUAB.

Section 2. Representation from a majority of the municipalities that established LUAB and the Lancaster County Planning Commission shall constitute a quorum for voting on all matters before LUAB.

Section 3. All actions of LUAB must be approved by a majority of the voting members present at a LUAB meeting.

ARTICLE VIII. COMMITTEES

Section 1. The Chairman of LUAB may appoint committees as necessary to assist with the purposes of LUAB.

Section 2. All recommendations from committees, with or without amendment, must be approved by a majority of the voting members present at a LUAB meeting before being implemented.

ARTICLE IX. OPERATION

Section 1. LUAB may establish procedures by which it conducts any or all of its purposes as described in the Agreement.

Section 2. LUAB meetings shall be conducted in accordance with Robert's Rules of Order.

Section 3. LUAB shall be subject to the Sunshine Act (65 Pa.C.S. §701 et seq.) and the Open Records Law (65 P.S. §66.1 et seq.).

ARTICLE X. ADOPTION OF BYLAWS

These Bylaws shall be in effect after adoption by a two-thirds vote of the voting members present at a LUAB meeting.

ARTICLE XI. AMENDMENT OF BYLAWS

These Bylaws may be amended by a two-thirds vote of the voting members present at a LUAB meeting, provided that the amendment was introduced at a previous meeting of LUAB.